

Learning First Charter



Public School



Full In-Person Plan, August 2021

Superintendent: Leo Flanagan



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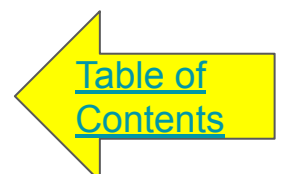
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Executive Summary

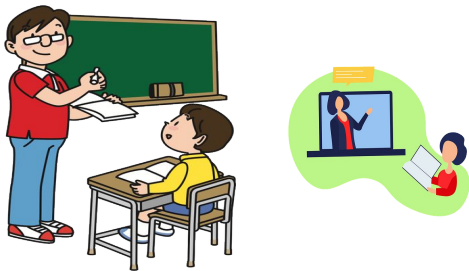
- Based upon the Reopening Guidance, LFCPS developed a full in person plan designed to meet the health and safety guidelines.
- LFCPS determined how it could implement a combination of all mitigation strategies to reduce the risk of transmission in the school.
- Staff must monitor themselves daily
- Students, with the assistance of families, must also be monitored daily for symptoms and stay home if feeling unwell, so that everyone can do their part to protect others.
- Parents, families and staff can contact the school nurse when a staff or student has been exposed to a COVID-19 confirmed-positive individual, is symptomatic, is confirmed positive or recovering from COVID-19 by calling the school or completing the form (Health Referral) on the school website.
- LFCPS is requiring that all staff, students and individuals who enter the building wear masks, exercise hand hygiene, and monitor themselves for symptoms
- LFCPS will regularly communicate with families through autodials, weekly newsletters, emails, Google Classroom, class dojo and the school website.
- LFCPS is currently scheduled to begin full in person classes on August 30, 2021.
- State guidance regarding the reopening of schools is available from DESE at the following link: <http://www.doe.mass.edu/covid19/>
- Guidance from the CDC regarding reopening schools can be located at the following link: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/index.html>



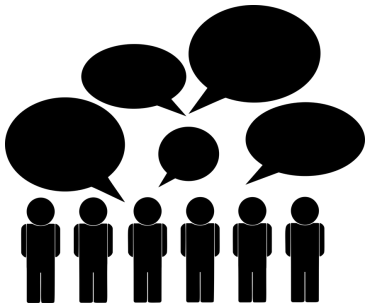
Guiding Principles



- Ensure the safety and well being of the Learning First Community



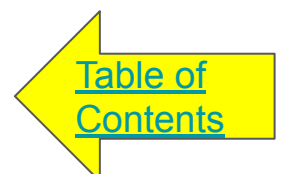
- Provide a high quality education across all learning models where students attend, engage, learn and grow



- Communicate openly and effectively



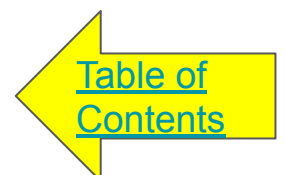
- Build and sustain connections with students and families



School Calendar

2021-2022 School Year

2021-2022 School Calendar																											
July							August							September							October						
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30	31																										
August 24-27, 2021: Staff Development August 30, 2021: First Day of School September 6, 2021: Labor Day October 11, 2021: Columbus Day November 11, 2021: Veterans Day November 24-26, 2021: Thanksgiving Break December 23-31, 2021: Holiday Break January 1, 2022: New Year's Day January 3, 2022: Staff Development January 17, 2022: Martin Luther King Day February 21-25, 2022: Winter Vacation March 21, 2022: Staff Development																											
Yellow: First/ Last day of school Blue: Staff Professional Development Day/ No School Student Grey: Non-School Days Term 1: TBD Term 2: TBD Term 3: TBD April 15, 2022: Non-School Day April 18-22, 2022: Spring Vacation May 30, 2022: Memorial Day June 15, 2022: Last Day of School																											



Guidelines for Full In Person Model



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Full In Person: Monday-Friday regular school hours with continued Friday ½ day.

Arrival: No longer early drop off. Students will be able to start being dropped off (parent drop off or bus drop off) at 7:30 am.

Masks:

According to public health experts, wearing a face covering/mask that covers the nose and the mouth and secures under the chin is the best mitigation strategy to prevent the spread of COVID-19. In alignment with recommendations from public health experts, all staff and students at the Learning First Charter Public Schools will have to wear face coverings while indoors regardless of vaccination status.

Close Contact in School Setting: Is defined as an individual who has been within 3 feet, unmasked of a COVID positive individual for at least 15 minutes. This begins 48 hours prior to the positive students symptom onset.

Vaccinated staff or students, are not required to test or quarantine. Students that are masked and spaced at least three feet apart are not required to quarantine.

Outdoor Activities:

Masks are not required when outdoors. No masks need to be worn during outdoor activities due to the low transmission rate of COVID-19 in outdoor settings. Mask breaks should be outdoors whenever possible.

Breakfast/Lunch:

Students will have masks off while eating in the classroom during breakfast and lunch.

Water:

Students will need to be sent with water bottles as the water fountain/bubbler will remain closed.

Classroom:

No social distancing requirements will be in place between student desks. Teachers will assign seats and maintain seating charts to assist with contact tracing.

Transportation:

Masks are required to be worn by all students when riding the bus. Windows will be down 2" to improve ventilation, so parents/guardians/students should dress accordingly during times of inclement weather.

Additional Cleaning:

School nurses will coordinate with custodial staff for additional cleaning as needed when individuals are under investigation, quarantine or isolation.

Test and Stay: (For unvaccinated In-School close contacts)

- Asymptomatic in-school close contacts can test for 5 schools days
- Individuals participating in test and stay- should stay home and quarantine when not in the school setting
- Students in test and stay should



Dismissal: Dismissal will start at 3:30pm starting with buses, and ending with parent pick up. Parent pick

In-person Instructional Days

Student Goals



Attend

Our diverse cross-section of students will attend a full day of school.

Expectations

- Be on time...
- Daily attendance will be taken at 8:15am. Students are considered tardy at 8:15.
Call the school attendance line to report a child's absence (508)799-7500 (ext. 4001).
- Face mask must be worn at all times!

Support Procedure

- Truancy Officer will use Attendance Policy to monitor and track attendance.
- Parents will be informed by phone using the automated system to notify them of absences.
- A truancy plan will be developed if frequent absences occur which may include switching to remote learning plan.

Engage

Students will engage in a high-quality education program daily.

Expectations

- Remain in their teacher assigned spot at desk/table.
- Students will follow classroom procedures/protocols as outlined by the teacher.
- Learning materials will be organized and ready at the start of each lesson.

Support Procedure

- Teachers will create and provide developmentally appropriate engagement strategies for daily lessons.

Learn

Students will accelerate their learning through instruction aligned with grade-level standards.

Expectations

- Students will attend five full days in person.
- EL students will develop language skills by attending and participating in daily scheduled ESL lessons.
- Students with disabilities will receive instruction and services in alignment with their IEPs learning plans.
- Utilize i-Ready and /Lexia Core 5/SuccessMaker daily.

Support Procedure

- Teachers will provide feedback to students and families.
- Each trimester students' SLCs will document grades, based on mastery of standards and student learning, EL student progress reports will document language development and progress reports for students with disabilities will be provided which include progress on goals.
- IAs will implement, monitor and keep track of usage of intervention programs.
- Whole class, small group and individual instructional support will be provided.

Grow

Students will expand their knowledge and grow as individuals to prepare them for success as students, workers and citizens.

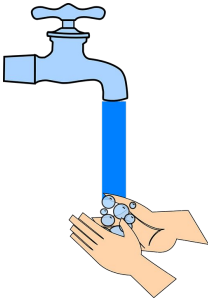
Expectations

- Participate in the College and Career Speaker Series.
- Utilize problem-solving and SEL strategies learned through Open Circle/Circle Forward.

Support Procedure

- Organization strategies will be provided by teachers to support students with developing the skills needed to grow as independent learners.
- Tiered SEL intervention supports will be provided for individuals and small groups as needed

Safety and Wellness



Handwashing/ Hand Sanitizing

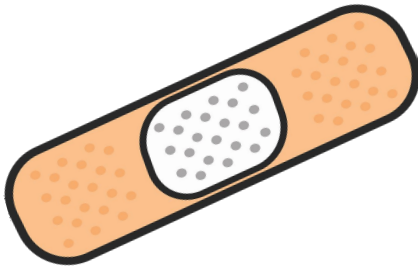
- Handwashing:
 - Soap and water with visible lather on all surfaces of hands
 - For at least 20 seconds (most sinks water runs for 20 seconds)
 - Rinse thoroughly.
 - Dry with an individual disposable towel.
- Hand Sanitizing
 - Sanitizer available at the school entrances and in each room.
 - Sanitize by rubbing for 20 seconds upon arrival, before eating, before putting on and taking off mask, before dismissal and whenever entering the room.
- Posters have been placed in hallways and bathrooms reminding students to cleanse hands throughout the school day.



Masks/Face Coverings (K-8 and adults):

- All adults and students are required to wear masks that cover both their nose and mouth.
- Exceptions to the mask requirement include medical conditions, disability impact, or health/ safety factors. Face shields are an option in these situations.
- Students can request a mask break when needed.
- Masks are provided by the student/family. Masks will be available if a student forgets their mask
- Reusable masks must be washed daily.
- If a mask does not meet the safety guidelines the school will provide the student with a disposable one.
- Masks are required by everyone on a bus during bus transportation.
- Masks are required by family members interacting with school staff during arrival or dismissal outside of the school building and at all times inside the school building.

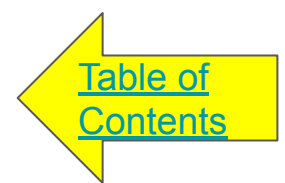




First Aid



- Teachers will perform basic first aid: ERT bag
 - Injuries that happen in the classroom/recess (i.e bandaids)
 - Make sure your mask is on completely
 - Put on gloves from ERT bag
 - Wash/sanitize hands after performing first aid
- If the child requires immediate medical attention (vomiting, bathroom accident, bloody nose)
 - If both teachers are in the room:
 - Put gloves on from ERT bag
 - One teacher will escort the child to the Nurses office, the other will call and inform the nurse a student is on the way down. If the nurse is not available the escort will remain with the student.
 - Wash/sanitize hands after escorting the student
 - If one teacher is in the room:
 - The teacher will call the nurse to come and escort the child. If the nurse doesn't answer call the main office and ask for an escort.
- If a child is being dismissed:
 - The nurse will notify the classroom teacher





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Social Emotional Wellness

Learning First Charter Public School continues to be committed to supporting the needs of our students, families and staff by focusing on the following areas:

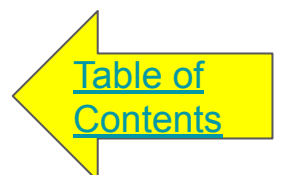
- Building and maintaining a strong sense of community
- Providing all students with the necessary tools for academic success
- Utilizing clever for easy access and navigation
- Supporting families
- Supporting staff wellness

Support for students:

- Providing a block of time for Social-Emotional Learning
- Providing consistent opportunities for feedback
- Daily teacher instruction when in person or remote
- Guidance team small group or individual supports

Support for staff:

- Referral process for students/families in need of support
- Plan for staff in need of support





Social Emotional Supports

Tier I

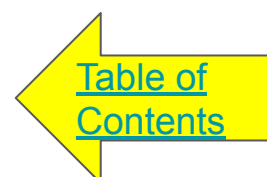
- Teachers will provide Tier I instruction through Open Circle in grades K-5 and Circle Forward in grades 6-8
- Supplemental curriculum resources
- Counselors will provide guidance lessons
- Universal screening questionnaire
- Referral system for SEL
- Universal self management and remote-learning strategies

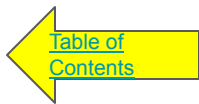
Tier II

- Through Tier II, Check-in/Check out system will be provided for individual students.
- Identified students will be supported through Tier II instruction in programs such as Why Try, Zones of Regulation, and Social Thinking.
- Behavior and Discipline staff will work as Family-Support Coaches to help families identified through the referral system.

Tier III

- Individual counseling
- Acute support
- Referral to Enlightened Interventions
- Evening family support groups (through Enlightened Interventions)





Communication



- LFCPS will continue to communicate regularly with parents/guardians, staff and community members through email, auto dial, phone calls, postings on our website, Class Dojo mailings and social media.
- Communication will regularly take place with students and families via ClassDojo, and Google Classroom.
- Written communication will be provided in an emailed weekly school newsletter provided in English, Spanish, and Portuguese, as well as posted on the school website.
- ClassDojo and Google Classroom provide the ability for families to receive and send information in multiple languages.



Arrival



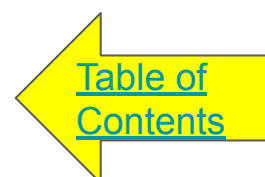
Topic	Precaution
Arrival Procedure	<ul style="list-style-type: none">• There is no longer early drop-off available. Students may not be dropped off at the door to wait for school to open.• Student drop-off will begin at 7:30 on Eastern Ave.• Designated staff members will unload individual buses/cars.• Students should proceed directly to classrooms upon arrival and will not be permitted to access the building before scheduled arrival time to wait in the lobby, gym, or other common areas.
Walkers	<ul style="list-style-type: none">• Students will enter the Gage Street. entrance at 7:30am• Students are not allowed to congregate in the front of the building
Bus	<ul style="list-style-type: none">• Masks must be worn at all times on the bus
Attendance	<ul style="list-style-type: none">• Caregivers must call the main office to inform the school of any absences or dismissals.• Attendance will be taken by 8 and any student entering after will be considered tardy.
Late Arrivals (After 8:00 am)	<ul style="list-style-type: none">• Student/s will enter at the Gage Street entrance• Student/s will check in at the main office and receive a late pass to bring to class.• Students will be able to pick up a breakfast in the lobby

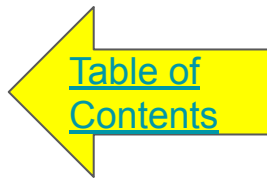


Dismissal



Topic	Precaution
Dismissal System	<ul style="list-style-type: none">• Dismissal will begin at 3:30.• Students will remain in their classrooms until they are called to Eastern Ave.• Families will remain in their cars and wait for a staff member to get student(s) name(s). A staff member will escort the student(s) to the car.• Parents are not allowed to park along the wall or in the medical building and walk to the school to give a student name.
Walkers	<ul style="list-style-type: none">• Walkers will be dismissed on the Gage Street side at 3:30 pm• Caregivers: If meeting your child, you must wear a mask
Bus	<ul style="list-style-type: none">• Masks must be worn at all times on the bus
Early Dismissal (Parent initiated)	<ul style="list-style-type: none">• Parents/guardians must call in any dismissals ahead of time<ul style="list-style-type: none">◦ Upon arrival ring the gray doorbell to the left of the door.◦ Wait outside for a staff member to assist you.• Supervising staff members who may have contact with families will wear masks (a face shield will be available as well) and caregivers/ family members picking up students must wear a mask.
Early Dismissal (School Initiated)	<ul style="list-style-type: none">• Staff member will inform family of specific dismissal procedures upon contacting.





Food Service



Breakfast

- Students will grab breakfast as they enter the building on Eastern Ave. All meals will be individually wrapped. Students can also grab a milk and fruit.
- If students are late:
 - Students will get breakfast on the Gage Street side after receiving a late pass from the main office.
 - The students will be able to eat breakfast once they arrive to the classroom.

Lunch

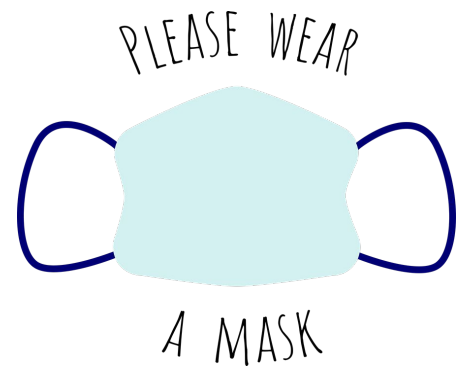
Grades k-1

- Students will be offered three lunch choices at the beginning of the day.
- Teachers will mark off the child's choice
- Lunches will be delivered to the classroom for the scheduled lunch time.

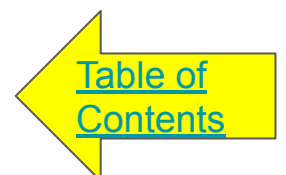
Grades 2-8

- Students are provided multiple lunch choices daily
- Students will grab a lunch from the lunch line and return to class to eat

Visitors



- Parents of enrolled students are encouraged to conduct business with school personnel remotely when possible.
- Visitors to the school other than parents of enrolled students are limited to those who are essential for the school's operation.
- Visitors must wear face coverings/masks at all times inside the school building and outside while within close proximity to others.
- Movement of visitors within the school is limited to the main office and the location the visitor is going.
- Visitors arriving at the school with non-enrolled children (e.g. younger siblings of students) is not encouraged for their safety. If there are extenuating circumstances, the visitor must ensure the child stays next to the adult, avoids touching any other person or any item that does not belong to them, and is masked if 2 or older and not at risk due to a respiratory condition.



Building Set-up

Topic	Precaution
Room capacity	<ul style="list-style-type: none"> We are at full capacity in classrooms
Isolation Room	<ul style="list-style-type: none"> The nurses' office has been designated as an isolation room (117) where students with symptoms can wait to be picked up. This room will be disinfected after each use. New nurses' office is located in room 113.
Hand Sanitizer	<ul style="list-style-type: none"> Hand sanitizer stations/bottles are in all of the following locations: <ul style="list-style-type: none"> Building entrance/exit Gage St. Building entrance/exit Eastern Ave. (4 stations) Main office All classrooms All offices Conference rooms
Office Setup	<ul style="list-style-type: none"> Remove and store unused furniture and equipment as well as infrequently used classroom materials in the rooms. Clear plexiglass barriers between office staff and visitors have been installed.
Ventilation	<ul style="list-style-type: none"> Facilities team have replaced all existing filters based on CDC recommendations. All thermostats are set with the fan in the "ON" position (not "AUTO") to increase air flow. As temperatures and conditions allow, windows kept open in classrooms to increase air flow. Leave ceiling fans off when the classroom is fully occupied and windows are closed (reduce air recirculation).

Procedural Guidance

Topic	Precaution
Water	<ul style="list-style-type: none">• Water fountains/bubblers are taped off. Students and staff can not drink directly from water fountains.• Students and staff members are encouraged to bring their own water in water bottles.• The water purifying cooler in the staff lounge is for filling the Keurig only, staff should bring their own water in water bottles.• Students can remove masks and drink in class
Fire Drill	<ul style="list-style-type: none">• There will be required fire drill practice each month• Teachers should practice their individual fire drill procedures with their in-person students• Follow the fire drill procedure sign that is located by your door
Staff Attendance	<ul style="list-style-type: none">• Building subs are paired with JA classes and coverage is not available.• As soon as staff know there is something that could impact their attendance, they must let their supervisor and co-teacher know immediately.• If staff from the same classroom are both absent, it impacts all grade level teachers for coverage purposes given there are not building subs.

Procedural Guidance

Topic	Precaution
Discipline	<ul style="list-style-type: none"> ● If there is a behavior issue with a student and assistance is needed: <ul style="list-style-type: none"> ○ If adequate attempts have been made by the teacher(s) to resolve the concern and all are unsuccessful then: Use the Behavior Button System > <i>Assistance Needed</i> ○ Academy Director/Assistant Academy Director will respond to grade level needs and process with the student and teacher. Students will remain in the classroom if safety is not a concern. ○ Requesting teacher is responsible for electronically entering a SWIS referral as well as notifying the parent/guardian behavioral support was needed during the day. ○ If AD/AAD determine a student is not able to re-enter class and needs to go home due to dangerous or unsafe behavior <ul style="list-style-type: none"> ■ Parents will be called to pick up student ■ The student will be escorted to a waiting area with their belongings ● The use of the reflection room is being limited while in person. ● Inside the ERT bag are protocols for specific school wide codes
Library Books	<ul style="list-style-type: none"> ● Procedures for library books at students desks will be determined by the teacher
Tissues	<ul style="list-style-type: none"> ● If students need to use a tissue: <ul style="list-style-type: none"> ○ With teacher permission students will go to designated location with tissues and trash ○ Student will remove mask, use tissue and use sanitizer, then return to seat

Facilities and Cleaning Protocols



Process

- Frequent routine cleaning with soap and water will decrease how much of the virus is on surfaces and objects, which reduces the risk of exposure.
- Disinfection using EPA approved disinfectants against COVID-19 are used to help reduce the risk.
- Frequent disinfection of high-touch surfaces.
- Cleaning supplies are available to employees in their classrooms/offices.
- Supplies will be frequently replenished, but if needed, additional supplies are available from Facilities (Put in a ticket)

Frequency of Cleaning/Disinfecting

- Generally, rooms and surfaces should be cleaned after each use.
- Custodial team will disinfect as follows:
 - Bathrooms cleaned continuously throughout the day
 - Stairwell railings, doorknobs and push bars
 - Other common areas once per day
 - Classrooms once per day
 - Classroom staff (i.e. teachers, IAs) will clean classroom surfaces as needed throughout the school day.
 - To the extent possible, deeper cleaning is done when students are not at school with adequate time to let spaces air out before the start of the school day.
- Ventilation is maximized during cleaning and disinfecting to the extent feasible.

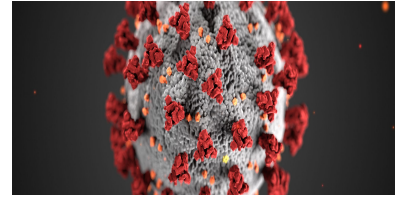
Rooms/areas where someone with the virus has been:

- Electrostatic machine will be used to clean/disinfect.
- Facilities team will clean and disinfect the room/area.



Responding to COVID-19 Scenarios

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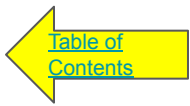
Symptoms to Monitor:

- ☐ Fever (100.0° Fahrenheit or higher), chills, or shaking chills
- ☐ Cough (not due to other known cause, such as chronic cough)
- ☐ Difficulty breathing or shortness of breath
- ☐ New loss of taste or smell
- ☐ Sore throat
- ☐ Headache *when in combination with other symptoms*
- ☐ Muscle aches or body aches
- ☐ Nausea, vomiting, or diarrhea
- ☐ Fatigue, when in combination with other symptoms
- ☐ Nasal congestion or runny nose (not due to other known causes, such as allergies) *when in combination with other symptoms*

Please STAY HOME if you have any of the symptoms listed.

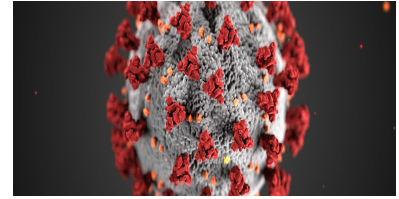
Common Elements for Each Possible COVID-19 scenario:

- Evaluate symptoms
- Separate from others
- Clean and disinfect spaces visited by the person
- Test for COVID-19 and stay at home while awaiting results
- If test is positive:
 - Remain at home at least 10 days **and** until at least 24 hours have passed with no fever, no fever reducing medication and improvement in other symptoms
 - Monitor symptoms
 - Notify the school and personal close contacts
 - Answer the call from local board of health or Massachusetts Community Tracing Collaborative to help identify close contacts to help them prevent transmission
 - Secure release from contact tracers (local board of health or Community Tracing Collaborative) for return to school



Responding to COVID-19 Scenarios

Student is Symptomatic at School Protocol

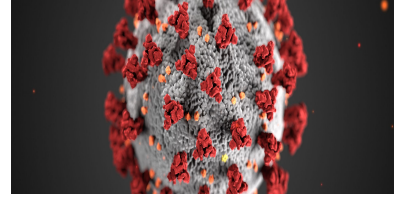
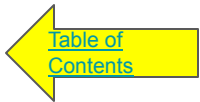


- Teacher ensures student is wearing a mask properly.
- Teacher calls nurse.
- Nurse evaluates the student's symptoms.
 - If nurse clears the student, they can stay in class.
 - If nurse identifies the student as symptomatic, the student will be escorted by the nurse to the designated isolation waiting room.
 - If parental permission has been given the student will be administered a rapid covid test.
 - If the student tests positive the caregiver will be contacted to pick up the student and they will need to quarantine for 10 days before returning to school.
 - If the student tests negative, the caregiver will be notified and the students may return to class.
 - If a student has a fever, they will be required to go home and stay home until fever free for 24 hours without medication.
 - If parental permission has not been given the student will remain in the isolation room until a caregiver can pick up the student. The student will need to quarantine until able to produce a negative test.
 - Student can not go home on a bus with other students if they test positive or are not rapid tested at school but display COVID symptoms.

Staff is Symptomatic at School Protocol

- If a staff member experiences symptoms during the day, they will contact their supervisor and the school nurse and meet the nurse in the isolation room.
- The nurse will evaluate the symptoms and Rapid tests are available for symptomatic staff members. Then the rapid test protocol will be followed.
- If the staff member is positive they will provide a list to their supervisor of individuals with whom they had close contact.
 - The supervisor will provide the list to HR for notifying the staff close contacts and the student close contacts will be provided to the nurse.
 - Correspondence advising the employee regarding leave will be provided from HR.
 - Supervisors will follow up with the employee to see how the employee is feeling, and to offer any support.
 - Any shared office building, area, or classroom will be thoroughly cleaned and disinfected.

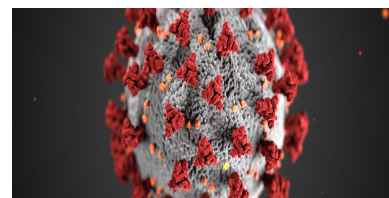
Responding to COVID-19 Scenarios: Students



Student Tests Positive

- The student must remain at home (except to get medical care), monitor their symptoms, notify the school, notify personal close contacts, assist the school in contact tracing efforts, and answer the call from local board of health or Massachusetts Community Tracing Collaborative. For most people who have relatively mild illness, they will need to stay in self-isolation for at least 10 days **and** until at least 24 hours have passed with no fever and improvement in other symptoms.
- Student's parent informs the nurse by calling the school or emailing the nurse of a positive test result for COVID-19, and the nurse will begin the process to notify others.
- Determine whether the student was on the premises during the time frame that started two days prior to symptom onset or testing positive until isolation.
 - Notify the bus company if the student rode the bus.
- Close contacts will be notified
- All close contacts should be tested.
 - Test and Stay or quarantine
 - Test and Stay: A student who is determined to be a close contact can stay at school, but must be tested for five consecutive school days (this does not include the weekend)
 - If close contacts choose not to be tested they must remain at home at least 10 days assuming the student does not develop symptoms.
 - If a student begins showing symptoms, contact their PCP and follow community guidance.
 - While quarantining do not have contact with higher-risk individuals.

Responding to COVID-19 Scenarios: Staff



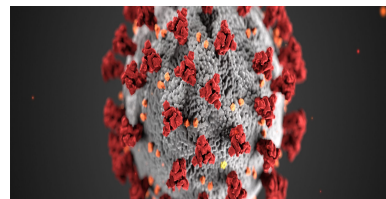
<u>Vaccinated Staff</u>	<u>Non- Vaccinated Staff</u>
<p>If staff member is symptomatic:</p> <ul style="list-style-type: none"> • Can be tested <p>If staff member tests positive:</p> <ul style="list-style-type: none"> • Will need to quarantine for 10 day, can return when symptoms have improved and they are fever free for 24 hours <p>If staff member tests negative:</p> <ul style="list-style-type: none"> • Can stay, as long as fever free for 24 hours (per prior illness policy) 	<p>If staff member is symptomatic:</p> <ul style="list-style-type: none"> • Can be tested • Must be tested again on fifth day <p>If staff member tests positive:</p> <ul style="list-style-type: none"> • Will need to quarantine for 10 dayscan return when symptoms have improved and they are fever free for 24 hours <p>If staff member tests negative:</p> <ul style="list-style-type: none"> • Can stay, as long as there is no fever

- Determine whether the staff member was on the premises during the time frame that started two days prior to symptom onset or testing positive until isolation.
- Close contacts will be notified
- All close contacts should be tested.
 - Test and Stay or quarantine
 - Test and Stay: A staff who is determined to be a close contact can stay at school, but must be tested for five consecutive school days (this does not include the weekend)
 - If close contacts choose not to be tested they must remain at home at least 10 days assuming the student does not develop symptoms.
 - If the staff member begins showing symptoms, contact their PCP and follow community guidance.
 - While quarantining do not have contact with higher-risk individuals.

Responding to COVID-19 Scenarios

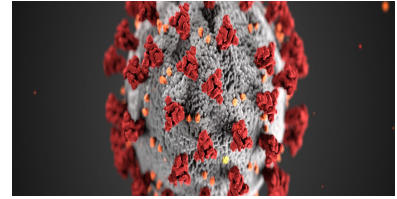
Staff or Student Has Close Contact with an Individual

Who Has Tested Positive for COVID-19



- According to the CDC, close contact is defined as:
 - being within approximately 6 feet of a COVID-19 case for a prolonged period of time (15 minutes) while the person was infectious; The infectious period begins 2 days prior to symptom onset. If someone is asymptomatic, the infectious period is considered to begin 2 days prior to the collection of their positive test. or
 - having direct contact with infectious secretions of a COVID-19 case (e.g., being coughed on)
- Contact primary care provider and get tested.
- If test is positive, follow the procedures outlined for individuals who test positive for COVID-19.
- If LFCPS learns that a student or staff member has tested positive, LFCPS will conduct an investigation to determine individuals who may have had close contact with the confirmed positive individual.
- If a staff member learns that they have come into close contact with a confirmed-positive individual outside of the school, they must alert a supervisor.
- If a student's family learns that a student has come into close contact with a confirmed-positive individual outside of the school, alert the school nurse.
- Individuals identified as being in close contact with a confirmed positive individual will be notified of the exposure.
- All close contacts should be tested but must self-quarantine for 10 days after the last exposure to the person who tested positive, regardless of test result. If anyone in a household tests positive, the staff member or student must remain home for 10 days.
- The following examples **are not considered** exposure:
 - walking through a public area or being in a building where an infected individual with a confirmed COVID-19 diagnosis has been, or
 - attending the same event, such as a large group gathering, that an infected individual also attended.

Responding to COVID-19 Scenarios



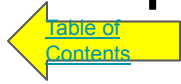
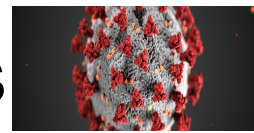
Any Symptomatic Individual (Students and Staff) Testing and Isolation Protocol

- Individual needs to be tested or quarantine for 10 days.
- If tested, isolate until results are received.
- If negative test, may return to school and participate in the “test to stay” program
- If positive test, remain home, monitor symptoms, notify the school, notify personal close contacts, assist the school in contact tracing efforts and answer calls from the local board of health. If positive can return to school after 10 days **and** 24 hours have passed with no fever and improvement in other symptoms without the use of medication.
- If a student or staff member presents COVID-19-like symptoms and a fever, and chooses not to be tested, they may return to school after 10 days **and** 24 hours have passed with no fever and improvement in other symptoms without the use of medication.

LFCPS Finds Out About COVID-19 Positive Test In The Middle Of The School Day

- If the positive individual is at school they will go to the isolation room until they are picked up or go home (if a staff member)
- To assist with contact tracing, the positive individual will provide a list of any other close contacts the student or staff member had, beginning two days before the onset of symptoms or positive test until individual was isolated.
- LFCPS will identify and notify individuals (staff, students and families) who may be “close contacts”
- Parents of close contacts will be contacted to see if the student would like to participate in the “test to stay program”

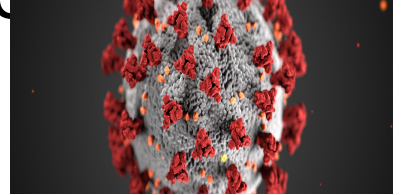
Responding to COVID-19 Scenarios



Testing and Isolation Protocol Chart

Event	Location of Event	Testing Result	Quarantine
Individual is symptomatic	<p>If an individual is symptomatic <u>at home</u>, they should stay home, contact their PCP and get tested.</p> <p>If an individual student is symptomatic <u>on the bus or at school</u>, they should remain masked and adhere to physical distancing. Students will then be met by the nurse and stay in the medical waiting room until they can go home. They will not be sent home on the bus.</p> <p>If an individual staff member is symptomatic at school, they will notify the cohort leader (staff may get tested at school) and then go home</p>	Individual tests <u>negative</u>	Remain home in self-quarantine for 10 days from exposure
		Individual tests <u>positive</u>	Remain home (except to get medical care), monitor symptoms, notify the school, notify personal close contacts, assist the school in contact tracing efforts, and answer the call from local board of health or MA Community Tracing Collaborative. Most people who have relatively mild illness will need to stay in self-isolation for at least 10 days <u>and</u> until at least 24 hours have passed with no fever and improvement in other symptoms.
		Individual <u>is not tested</u>	Remain home in self-isolation for 10 days from symptom onset
Individual is exposed to COVID-19 positive individual	<p>If an individual is <u>at home</u> when they learn they were in close contact with an individual who tested positive for COVID-19, they should stay at home and be tested 4 or 5 days after their last exposure.</p> <p>If an individual is <u>at school</u> when they learn they were in close contact with an individual who tested positive for COVID-19, they should be masked until picked up (including K-1 students) and adhere to strict physical distancing. They cannot take the bus home. They should stay at home and be tested 4 or 5 days after their last exposure.</p>	Individual tests <u>negative</u>	Remain home in self-quarantine for 10 days from exposure
		Individual tests <u>positive</u>	Remain home (except to get medical care), monitor symptoms, notify the school, notify personal close contacts, assist the school in contact tracing efforts, and answer the call from local board of health or MA Community Tracing Collaborative. Most people who have relatively mild illness will need to stay in self-isolation for at least 10 days <u>and</u> until at least 3 days have passed with no fever and improvement in other symptoms.
		Individual <u>is not tested</u>	Remain home in self-quarantine for 10 days from exposure

Responding to COVID-19 Scenarios



Classroom Protocol

- If there is a symptomatic student in the classroom, the teacher ensures the student is wearing their mask properly and send the student to the nurses office
- If a staff member is symptomatic, contact supervisor and report to the nurse.
- Continue with school day and wait for further instruction pending the outcome of the testing and isolation protocol.

Nurse Symptom Check Protocol

- Nurse evaluates the student's symptoms.
 - If symptoms are present along side a fever
 - Student is placed in designated isolation waiting room with mask while maintaining social distance.
 - Caregiver is contacted by nurse to pick up student.
 - Student can not go home on a bus with other students.
 - If no symptoms are present, the student can stay in class.
 - If the student does not have a fever, the student can stay in class

Health Office COVID-19 Exposure or Confirmed Positive Protocol

- Parents, families and staff must contact the school nurse when a staff or student has been exposed to a COVID-19 confirmed positive individual, is symptomatic, is confirmed positive or recovering from COVID-19 by calling the school

Community Testing Protocol (Parents, Guardians, Caregivers)

- If anyone in the home is symptomatic everyone stays home and gets tested or self quarantines for 10 days.
- Notify the school Nurse about testing results or decision to quarantine for 140days.
- Follow the Testing and Isolation Protocol Chart.



Travel Guidelines



Travel between states:

- Travel between states can resume for vaccinated individuals
- It is recommended that unvaccinated individuals test 1-3 days prior to their trip, and 3-5 days upon returning. It is also recommended that unvaccinated individuals quarantine for 7 days following a COVID test. If the individual opts out of the test, they must quarantine for 10 days.

International Travel

<u>Vaccinated Staff</u>	<u>Non- Vaccinated Staff</u>
<ul style="list-style-type: none">• Will need a negative test no sooner than three days before re-entering the United States	<ul style="list-style-type: none">• Will need a test no more than three days before re-entering the United States• Will need to test again within three - five days.• Will need to quarantine for 7 full days upon returning• If opting out of testing upon return (within the 3-5 day mark), quarantine will be a full 10 days.
Staff are responsible for remaining up to date on all travel guidance	

<https://www.cdc.gov/coronavirus/2019-ncov/travelers/international-travel-during-covid19.html>

Planning and Instruction



Planning:

- Weekly grade-level team planning
- Daily individual teacher planning/prep block
- Weekly Professional Learning Community

Instruction: *Attend, Engage, Learn and Grow*

- The school curriculum enables high quality instruction while in-person.
- All core-curriculum components can be accessed online for in-person and if students need to quarantine.
 - Worked is kept in Google Classroom
- Intervention will be provided daily for all students
 - SuccessMaker/Lexia Core5 (ELA)
 - i-Ready (Math)



Instruction

LCPS uses high-quality instruction that is content-rich, student-centered and measurable.

- Daily content instruction is delivered by the classroom teacher with Sheltered English Instruction components embedded in all core subjects.
- Instruction is developed from our comprehensive curriculum that is aligned to all state standards.
- Additional instruction includes:
 - Tiered instruction from classroom Instructional Assistants
 - ESL instruction
 - SEL instruction based on student needs
 - Special education and related services for identified students

Although we are fully in person, some remote instructional practices will be embedded into daily instruction.

- Students will access all technological aspect through our new single sign-on platform, Clever, which includes:
 - Google Classroom
 - ELA, Math, Science and Social Studies curriculum components and resources
 - i-Ready (Math intervention and Math independent assignments)
 - Lexia Core5/SuccessMaker (ELA intervention and ELA independent assignments)
 - Class Dojo
 - Brainpop / Brainpop ELL / Brainpop Jr.
 - Raz-Kids/Epic
 - Other instructional tools and resources.

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Intervention Plan in All Models

Area	ELA	Math	Social Emotional
Data Sources	TCIRLA/Lexia, IRLA, TELS	i-Ready, TENS	SWIS, HOS/Admin Buttons, Referrals, Screeners, Obsv
Tier 1 Intervention & Progress Monitoring	<p><i>Curriculum- Ready Gen/My Perspectives, Successmaker</i></p> <p>Data pulled & reviewed by Leadership & Coordinator 1 x month</p>	<p><i>Curriculum- Ready CC Math, i-Ready</i></p> <p>Data pulled & reviewed by Leadership & Coordinator 1 x month</p>	<p><i>Curriculum- Open Circle/Circle Forward</i></p> <p>SWIS data pulled & reviewed by multidisciplinary team 1 x month</p>
Tier 2 Intervention & Progress Monitoring	<p><i>IRLA Kit</i> <i>Lexia</i> <i>Successmaker</i> <i>Animated Literacy</i> <i>Targeted Skill groups</i></p> <p>TCIRLA/Lexia or IRLA data pulled every 4- 6 weeks at reading data meetings</p>	<p><i>i-Ready small group</i> <i>Targeted Skill groups based on whole class data</i></p> <p>i-Ready & Intervention progress data pulled every 4-6 weeks at math data meetings</p>	<p><i>Why Try Resilience</i> <i>Zones of Regulation</i> <i>Social Thinking</i> <i>Superflex</i> <i>CICO</i></p> <p>Data pulled & reviewed by team and teacher 4-6 wks</p>
Tier 3 Intervention & Progress Monitoring	<p><i>Individualized specific ELA skill intervention in the areas of Comprehension, Phonics Vocabulary, and Pre-Academic Skills</i></p> <p>TCRLA/Lexia or IRLA pulled and reviewed at reading data meetings</p>	<p><i>Individualized specific math skill intervention</i></p> <p>Data pulled and reviewed at math data meetings</p>	<p><i>Individualized Guidance</i> <i>Behavior Plans</i> <i>Safety Plans</i></p> <p>Plans & services reviewed and updated as determined appropriate</p>
Student Entry Process	<p>TCRLA/LEXIA > 1 year behind & discussion w/teacher</p> <p>Acute Event</p>	<p>i-Ready Data & discussion w/ teacher</p> <p>Acute Event</p>	<p>SWIS data & discussion with HOS & Behavior team</p> <p>Teacher & HOS Referral Acute Event</p>
Resources	Classroom IAs Student Support IAs	Classroom IAs Student Support IAs	SEL interventionist Guidance staff BCBA/Dean/Asst. Dean/ Reflection Monitor



Educational Services

Education for All Learning During Quarantine/isolation/investigation

- It is the responsibility of the parent/guardian and/or student to communicate with LFCPS teachers and complete make-up work during the quarantine period on google classroom, as remote learning is not approved as time on learning by DESE for the 2021-2022 school year.

If a student needs to quarantine, the school nurse will contact the child's teachers and:

- Work will be posted on google classroom for the child to access
 - If families do not have internet access, teachers will gather assignment packets for parent pick up.
 - Dojo remains the main source of communication between home and school

If a child is COVID positive and unable to attend to at home school work:

- Communication between the nurse and home is crucial
- The student will have a modified work plan for when they return to school if they are not able to complete their assignments due to severity of illness.

Special Education & ESL Services

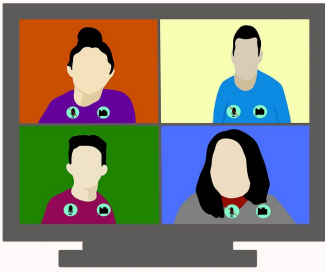
Delivery of IEP & ESL Services During Covid Related Absences

- If a student receives IEP and/or ESL services and is quarantining the family will be contacted by their case manager or ESL teacher. Students can stream live into their services at their regularly scheduled times.

IEP Team Meetings

- IEP meetings will be offered in two formats, in-person and Google Meet. Families will be asked their format preference when the meeting is scheduled with the Student Support Office. If a family is experiencing illness or is quarantined at the time of a scheduled in-person IEP meeting their meeting will be moved to a Google Meet format.

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Special Events, Field Trips and Extracurricular Activities

Assemblies/Special Events

- These are to be done by homeroom classes.

Field Trips

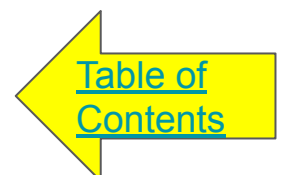
- Plan for virtual field trips through the winter months. We are anticipating in person field trips during the Spring months.

After School Activities

- Afterschool events, including intervention and extra-curricular activities, are permitted.
- The strings program will be held in person by invitation only.

College and Career Speakers

- College and Career speakers are available through Google Meet/virtual and can be held in person by homeroom classes.





Parent Transportation Dismissal



Early Dismissal (Prior to 2:45 pm):

- Parents/guardians must call in any dismissals ahead of time, and once you arrive call the main office.
- Student will exit the Gage Street entrance

Afternoon Dismissal: Parent Pick-up

- Students will remain in their classrooms until all parent pick up is called to Eastern Ave
- Parents must remain in car and wait in the car line on Eastern Ave.
- Parents are not allowed to park along the wall or in the medical building and walk to the school to give a student name.

Walkers:

- Walkers will be dismissed out the Gage Street entrance at 3:30 pm

